



## Parent Payment Arrangements 2025

Dear Parents and Caregivers,

Rosewood Downs Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2025. Please find the voluntary contribution schedule for [Grade 1 and 2 2025](#) attached.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer. This year we received an excellent rate of contributions from parents which enriched the learning experience of our students and this money was integral to allowing our students to receive equitable learning opportunities.

This money also goes towards expanding opportunities for our students to ensure they are receiving a well-rounded education. We will be expanding our science program next year, science is an extremely important subject and one that builds knowledge integral to high school success. With a strong science program comes experiments that once again require significant resourcing.

Within our school this support has allowed us to begin to build our reputation as a school that is on the forefront of best practice. In line with the recent initiatives from the deputy premier Ben Carroll we are a school that puts a heavy emphasis on research and the science of learning.

We use an explicit instruction pedagogy that requires significant financial resources to ensure students have whiteboards and whiteboard markers that are used in every single lesson so that our teachers can ensure that every single student is demonstrating their understanding. Our literature rich curriculum also requires students to have individual booklets for all of their novel study work. These booklets require a huge amount of printing at the cost of the school.

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As in previous years, we have arranged the day prior to the start of school for parents to make their voluntary financial contribution and student book pack payments. This will take place on **Tuesday 28<sup>th</sup> January** between **8:45am – 4:00pm**.

### Financial Support for Families

Rosewood Downs understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF)
- State School Relief
- Flexible contribution schedule/ plan
- Additionally for 2025, the one-off School Saving Bonus will also be available to all families

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: [Menik Weliange, Business Manager](#) Phone: 9795 3744 | Email: [Menik.Weliange@education.vic.gov.au](mailto:Menik.Weliange@education.vic.gov.au)

### Payment Methods

- EFTPOS – over the phone 9795 3744 or at the school office
- Cash

For further information on DET's Parent Payment Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Jordan Warren".

Jordan Warren  
Principal

A handwritten signature in black ink, appearing to read "Allison Esmonde".

Allison Esmonde  
School Council President

# Contribution SCHEDULE

## Grade 1 and 2

Below is an itemised list of Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities. Rosewood Downs Primary School continues to welcome your voluntary contributions for 2025. If you wish to contribute, please complete the attached form (page 5) and bring it with you to Fee Payment Day on **Tuesday 28<sup>th</sup> January 2025**.

**Curriculum Contributions:** Below is a list of items that the school recommends you purchase for your child to individually own and use. Please find a detailed list of the book pack items attached.

Curriculum Contributions	Amount
<b>Classroom consumables, materials and equipment</b> <ul style="list-style-type: none"> <li>Student Book Pack Including Exercise books, scrapbooks, pencils, whiteboard markers, display book, markers, glue sticks, book box, display books, writer's notebook, fine line markers, headphones, pens, handwriting book.</li> <li>Classroom Consumables, materials &amp; equipment</li> <li>Printing and photocopying of worksheets and learning materials</li> <li>Specialist program consumables for Art, STEM, LOTE, Music and Physical Education</li> </ul>	\$137
<b>ICT and technology contribution</b> <ul style="list-style-type: none"> <li>Co-contribution to the purchase and lease costs of ICT devices including student laptops and iPads, touch-screen TVs.</li> <li>Digital Learning Pack Including Essential Assessment, Softlink and Sunshine Online</li> </ul>	\$83
<b>TOTAL CURRICULUM CONTRIBUTIONS</b>	<b>\$ 220</b>
<b>Other Contributions- for non-curriculum items and activities</b>	
Buildings and grounds upgrades (per family)	\$50
<b>TOTAL CURRICULUM CONTRIBUTIONS ND OTHER CONTRIBUTIONS</b>	<b>\$ 270</b>

**Extra-Curricular Items and Activities:** Rosewood Downs offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. For example, school photos, excursions, incursions, swimming, and other events. These will be invoiced separately. Parents/Carers will pay and provide permission for these events through Compass as they arise and are these activities are provided on a user pay basis.

Extra-Curricular Items and Activities	Amount
Swimming	TBC
Incursions	TBC
School Photos	TBC
Camps and Excursions	TBC
<b>TOTAL</b>	<b>TBC</b>

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information regarding the payment.

## VOLUNTARY CONTRIBUTION SCHEDULE SUMMARY

### Grade 1 & 2

	Amount
Curriculum Contributions	\$220
Extra-Curricular Items & Activities	TBC
Building and Grounds Upgrades	\$50
<b>TOTAL</b>	<b>\$270</b>



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



# ROSEWOOD DOWNS PRIMARY SCHOOL

## Contribution Details

Please complete this form and bring it with you to Fee Payment Day on:

**Tuesday 28<sup>th</sup> January 2025**

**8:45am – 4:00pm**

Student Name/s	Year Level

Item	Amount	Paid
<u>Curriculum Contributions</u>		
Prep	\$232	
Year 1 & Year 2	\$220	
Year 3 & Year 4	\$232	
Year 5 & Year 6	\$237	
Optional Items	TBC	TBC
<u>Other Contributions</u>		
Buildings and Grounds Upgrades (per family)	\$50	
TOTAL		\$

☐ Cash    ☐ EFTPOS (Credit/Debit Cards)

# GRADE 1 – 2025 Stationery Pack

Product	Quantity
Display Book A4 40 pocket Yellow	1
Eraser Staedtler Rasoplast large EACH	2
MonAmi Whiteboard Bullet Marker Black EACH	4
Educ8 24 mm Writing Book 335x245mm Dotted Thirds 64 Page	2
Staedtler Natural Jumbo Triangular Pencil HB	4
Educ 8 Junior Markers Pack 12	2
Maxi Stick 36G Glue Stick	2
Educ8 Scrapbook 64 Page 335 x 245mm 100gsm	3
Educ8 Twist Crayons Pack 12	1
Educ8 Coloured Pencils Assorted Pack 12	1
My Home Reading Journal Yellow Level	1
PP Envelop A4 with button clear	1
Calico Bags Red Year 1	1

# GRADE 2 – 2025 Stationery Pack

Product	Quantity
Educ8 Junior Markers Pack 12	1
Pencil Case Vinyl 225 x 140mm	1
Educ8 18mm Writing Book 335 x 245mm Dotted 3rds 64 Pages	2
Staedtler Natural Jumbo Triangular Pencil HB	4
Educ8 Twist Crayons Pack 12	1
MonAmi Whiteboard Marker Black each	4
Educ8 Scrapbook 64 Page 335x245mm 100gsm	2
Educ8 Coloured Pencils Assorted Pack 12	1
My Home Reading Journal Yellow Level	1
Maxi-Stick 36G Glue Stick	2
PP Envelop A4 with button clear	1
Eraser Staedtler Rasoplast large EACH	2
Scissors - School Right-Handed 150mm Red	1
Calico Bags Blue Year 2	1