



## Parent Payment Arrangements 2023

Dear Parents,

Rosewood Downs PS is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2023.

Please find the fee schedule for **Prep 2023** attached.

Rosewood Downs is very proud of the quality programs that we have put in place to cater for the needs and interests of our students. Schools provide students with free instruction to fulfil the standard Victorian curriculum. Contributions paid by parents are an essential component of every school's budget. We pride ourselves on offering high-quality learning programs and resources for our students. We also invest heavily in improving learning and play spaces, buildings and grounds. We make every effort to keep the cost of items and activities reasonable and affordable.

As in previous years, we have arranged the day prior to the start of school for parents to make their fee payments and collect their student book packs. This will take place on **Friday 27<sup>th</sup> January**. School will be open from **8:45am – 4:00pm** for you to visit school, make payment and collect books.

### **Financial Support for Families**

Rosewood Downs understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State School Relief
- Payment Plan by request

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Brenda Carothers, Business Manager

Phone: 9795 3744 | Email: [Brenda.Carothers@education.vic.gov.au](mailto:Brenda.Carothers@education.vic.gov.au)

### **Payment Methods**

- EFTPOS – over the phone 9795 3744 or at the school office
- Cash

For further information on DET's Parent Payment Policy please see a one-page overview attached.

Yours sincerely,

Handwritten signature of Julian Growcott in black ink.

Julian Growcott  
Principal

Handwritten signature of Allison Esmonde in blue ink.

Allison Esmonde  
School Council President

# FEE SCHEDULE

## PREP

Below is an itemised list of Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities. Rosewood Downs Primary School continues to welcome your voluntary contributions for 2023. We have some exciting plans for school upgrades in 2023 and your contribution is critical to our ongoing improvement efforts.

Please complete the attached form and bring it with you to Book Collection & Fee Payment day on **Friday 27<sup>th</sup> January 2023**.

### Curriculum Contributions

Below is a list of items and activities which are essential for your child to learn the standard curriculum.

Curriculum Contributions	Amount
<b>Classroom consumables, materials and equipment</b> <ul style="list-style-type: none"><li>• Student Book Pack Including, but not limited to; Exercise books, scrapbooks, pencils, whiteboard markers, display book, markers, glue sticks, book box, Kluwell Home Reading Journal, take home reader bag, library bag and handwriting book.</li><li>• Classroom Consumables, materials &amp; equipment</li><li>• Printing and photocopying of worksheets and learning materials</li><li>• Specialist program consumables for Art, STEM, LOTE, Music and Physical Education</li></ul>	\$135
<b>ICT and technology contribution</b> <ul style="list-style-type: none"><li>• Co-contribution to the purchase and lease costs of ICT devices including student laptops and iPads, touch-screen TVs.</li><li>• Digital Learning Pack Including, but not limited to; Essential Assessment, Softlink, Sunshine Online.</li></ul>	\$75
<b>TOTAL</b>	<b>\$210</b>

### Extra-Curricular Items and Activities

Rosewood Downs offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. At this stage, we are unable to confirm costs of these activities and events. Parents/Carers will pay and provide permission for these events through Compass as they arise.

Extra-Curricular Items and Activities	Amount
Swimming	TBC
Incursions	TBC
School Photos	TBC
Camps and Excursions	TBC
<b>TOTAL</b>	<b>TBC</b>

### Other Contributions

Rosewood Downs continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important facility upgrade priorities. Plans for 2023 include making further upgrades to our grounds with additional building works, a large shade-sail installation and redevelopment of our oval play space. The school works incredibly hard to improve our buildings and grounds so that your children have the best spaces to learn and play. Your additional contribution enables the school to fulfil our commitment to improving our facilities for all children.

You can make a voluntary contribution to the specific priorities outlined in the table below:

Other Contributions	Amount
Buildings and grounds upgrades (per family)	\$50
	<b>TOTAL: \$50</b>

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

## Fee Schedule Summary

	Amount
Curriculum Contributions	\$210
Extra-Curricular Items & Activities	TBC
Building and Grounds Upgrades	\$50
<b>TOTAL</b>	<b>\$260</b>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



Please complete this form and bring it with you to Book Collection & Fee Payment day on:

**Friday 27<sup>th</sup> January 2023**  
 8:45am – 4:00pm

Student Name (please list all students in family)	Year Level

## Payment Details

Item	Amount	Paid
<b>Curriculum Contributions</b> (see attached list for items)		
Prep	\$210	
Year 1 & Year 2	\$200	
Year 3 & Year 4	\$210	
Year 5 & Year 6	\$215	
Optional Items	TBC	TBC
<b>Other Contributions</b>		
Buildings and Grounds Upgrades (per family)	\$50	
<b>TOTAL</b>		<b>\$</b>

**Payment Method:**  Cash  EFTPOS (Credit/Debit Cards)

## Book Collection Slip

Student Name	Year Level

Once paid & stamped, please present this slip to collect book packs\*

