**Parent Code of Conduct Policy**

**Introduction**

At Rosewood Downs Primary School we believe in promoting a positive school culture, based on positive behaviours and values, that seeks to increase student wellbeing and learning. We understand that student wellbeing is everyone’s responsibility and that social and emotional wellbeing underpins effective student learning and positive behaviour. Rosewood Downs Primary School actively promotes and nurtures a partnership approach to education. It acknowledges the role parents/carers play in their children’s learning and the contributions they make to the school.

**Purpose**

This Code of Conduct Policy is intended to provide school community members with the protocols and procedures for appropriate conduct and the development of positive relationships within the school environment. At Rosewood Downs Primary School, we have strong core values which enable students to manage themselves in a socially competent manner.

We expect that Rosewood Downs Primary School parents demonstrate the Values for Australian Schooling at all times within the school setting. We ask that parents are respectful during school events such as daily assembly.

**The Values for Australian Schooling:**

* Care and Compassion
* Doing Your Best
* Fair Go
* Freedom
* Honesty and Trustworthiness
* Integrity
* Respect
* Responsibility
* Understanding, Tolerance and Inclusion
* Generosity

**Kids Matter Guiding Principles**

The Guiding Principles in the KidsMatter framework reflect school values and beliefs that foster belonging and connectedness, inclusion and participation within the school community. These principles include:

* The best interests of children are paramount
* Respectful relationships are fundamental
* Diversity is respected and valued
* Parents and carers are recognised as the most important people in children’s lives
* Parents and teachers support children best by working together
* Students need to be active participants
* Schools, health and community agencies work together with families

**Positive Partnerships**

At Rosewood Downs we recognise the extraordinary responsibility and privilege it is to educate our students/your children. We believe that the development of successful partnerships with parents/carers and families assists the development of the whole child. Parents/carers are encouraged to actively participate in supporting their child’s learning by building a positive relationship with the school. Rosewood Downs Primary School encourages positive parent involvement through shared responsibility for your child’s learning progress and development. Parent/carer participation is welcomed in school and classroom programs and activities such as School Council, Parents and Friends’ Association, working bees, classroom assistance and attendance at school events. Parent/carer involvement, interest and commitment to your child’s education is crucial to their development.

**Rights and Responsibilities**

Parents/carers are encouraged to understand the school’s behavioural expectations, which aim to provide a consistent approach that support your child’s learning and engagement in and out of school. This is assisted by home to school and school to home communication, so that we work in an effective partnership.

Listed below are expectations pertaining to a positive partnership:

**Parents/Carers have the right to:**

* Participate in a happy, safe, secure and satisfying environment
* Be heard and treated with respect by all members of the school community.
* Be informed about your child’s educational progress and behaviour.
* Have access to staff at convenient, mutually agreed times.
* Report instances of concerns/issues/incidents involving your child.

**Parents/Carers have the responsibility to:**

* Support the school in its effort to maintain a positive teaching and learning environment. Act in a safe and responsible manner.
* Listen to and treat members of the school community with respect.
* Communicate and act on information regarding the educational and social development of your child.
* Make an appointment and attend at the mutually agreed time.
* Allow procedures to be followed as stipulated in School Policies. Maintain a solution focused approach to solving issues in a calm and co-operative manner.

**Protocols for Issue Resolution**

All of our students have the right to feel safe and comfortable at school. There may be times when you feel that the action of another child has infringed on the rights of your child.

**All school issues are to be handled by the staff of the school. We attempt to resolve these issues through:**

* Calm discussions between the parties directly involved whilst respecting the dignity of each and every person.
* Being prepared to actively listen to another’s point of view.
* Allowing correct procedures to be followed to allow all parties to be heard.

Parents should **not** directly approach other students or make contact with their families. This only serves to compound the issues and make them more difficult to resolve. We believe that most situations can be resolved to the satisfaction of all parties.

Under no circumstances is a parent/carer to approach another child to discuss or chastise them because of their actions towards their own child. Please try to have a positive and open mind. We all have bad days and at times, events occur which don’t always appear fair. We are dealing with children and they are learning how to behave. It is often the case that the injustice was not intentional and many times not even apparent to others.

We ask that parents approach situations in a spirit of cooperation, understanding and genuine partnership.

**How to contact the school:**

If you wish to contact a staff member you may wish to call the school office to make an appointment.

The school office number is 9795 3744.

**Who to contact:**

 If you have a concern or issue relating to your child, please make use of the following steps:

1. Contact the class teacher first. They are in the best position to help, as they know your child well and are directly responsible for them.
2. If you have further concerns or need further support, please speak to the

Unit Manager- *Unit A- Mrs Ashlee Rumney, Unit B Mr Shaun Pepper, Unit C Mrs Maddy Hartmann & Unit D- Mrs Terrie Palmer-Tanner*

1. If you still have concerns or are requiring further support, please make an appointment to see an Assistant Principal.
2. For urgent matters, or if you believe that you have not had the follow up you would like, please make an appointment to see the Principal.